

Speaker Guidelines

BCOP

To be considered as a presenter, you must be board certified by the Board of Pharmaceutical Specialties (BPS), have clinical experience in the subject you are presenting, and have national or regional speaking experience.

PRACTICE MANAGEMENT

- 2+ years' experience in pharmacy practice management in a hospital system or community-based setting required (oncology pharmacy practice management experience preferred)
- Speaking experience at 2 or more regional or national conferences

CONFLICT OF INTEREST

The Council on Continuing Education requires that meeting speakers comply with the Policy to Ensure Independence in Continuing Pharmacy Education Activities. The following steps must be taken in order to comply for the Annual Conference:

1. Speakers must submit their comprehensive disclosure for review and resolution
2. All comprehensive disclosures will be printed.
3. All speakers must include a disclosure slide listing their relevant disclosure and make a verbal disclosure at the beginning of their presentation.

SPEAKER PARTICIPATION IN COMMERCIALY SUPPORTED SYMPOSIA

HOPA speakers are allowed to participate as faculty in Commercially Supported Symposia (CSS); however, they are prohibited from presenting the same topic/material in the CSS as they present in their educational program.

COMMERCIAL SUPPORT FOR SESSIONS/SPEAKERS

Speakers are prohibited from obtaining commercial support for:

- Travel & Housing –Speakers cannot accept free or discounted travel expenses or reimbursement for travel expenses in order to participate as faculty at the Annual Conference.
- Honorarium – Speakers cannot accept an honorarium to participate as a speaker at the Annual Conference.
- Session Equipment – Speakers cannot request equipment or materials for the session in which they are participating. All requests must be directed to HOPA which will then determine whether commercial support needs to be obtained and obtain the necessary commercial support.
- Receptions & Other Events Before/After Sessions – Speakers cannot obtain commercial support in order to host a reception before/after their session.